

**Redbud Health Care District  
Regular Meeting Board of Directors  
January 26, 2020  
9:30 a.m.**

**Lamont Kucer, Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:31 am.**

**Present: Lamont Kucer, Jim Scholz, Sue Burton, Sandy Richards.**

**Absent: Bill Diener**

**Flag Salute: Sandy Richards led the Board in the Flag Salute.**

**Adoption of the Agenda**

Conrad Colbrandt, General Manager, stated that there has not been any request for additions and/or deletions to the Agenda.

**Citizen Input:** None

**MOTION**, by Sandy Richards to adopt the Agenda as posted. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Approval of the Minutes of the Regular Board Meeting held December 15, 2020.**

**Citizen Input:** None

**MOTION**, by Sue Burton to approve the minutes from the Regular Board Meeting, December 15, 2020. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Public Comment:** None.

**Discuss and Consider RFA 2021-0001 – Middletown Senior Citizens, Inc. - Report.**

Ms. Lori Tourville, Executive Director of the Middletown Senior Citizens, Inc. presented to the Board.

Ms. Tourville reviewed the financial performance of the Center during the first half of the fiscal year.

Ms. Tourville has had good success looking for special Covid related funding and special grants to augment the budget and cash flow.

Ms. Tourville continued that the Center served 14,937 meals during the first 6 months of the fiscal year which is up 4,875 meals from the previous six months.

The average donation received per meal is \$2.60 per meal on the drive-thru pick-up and 1.78 per meal for home delivered Meals On Wheels.

**Citizen Input:** None

**MOTION**, by Sue Burton to accept the report for RFA 2021-0001 Middletown Senior Citizens, Inc. as submitted. Seconded Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0011 – Middletown Senior Citizens, Inc. - Request.**

Ms. Lori Tourville, Executive Director of the Live Oak Seniors, Inc., continued presenting to the Board.

Ms. Tourville reviewed the proposed budget, in detail, for the balance of the fiscal year.

Ms. Tourville continues to look for special Covid related funding and special grants to augment the budget and cash flow.

**Citizen Input:** None

**MOTION**, by Jim Scholz to grant RFA 2021-0011 – Middletown Senior Citizens, Inc. in the amount of \$30,000.00. Seconded Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0010 – Live Oak Seniors, Inc. - Report.**

Mr. Dan Hobbs, Executive Director of the Live Oak Seniors, Inc., continued presenting to the Board.

Mr. Hobbs reviewed the financial performance of the Center during the first half of the fiscal year. year.

Mr. Hobbs has had some success looking for special Covid related funding and special grants to augment his budget and cash flow.

Mr. Hobbs continued that the Center served 12,612 meals during the first 6 months of the fiscal year which is up 705 meals or 6% from the meals at the same period last year. at an average cost of \$5.40 per meal.

The average donation received per meal is \$1.60 cents. The center has had a difficult time advancing fund raising; however, it has been successful raising grant and other one-time emergency funding.

**Citizen Input:** None

**MOTION**, by Sue Burton to accept the report for RFA 2021-0004 Live Oak Seniors, Inc., as submitted. Seconded Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0010 – Live Oak Seniors, Inc. - Request.**

Mr. Dan Hobbs, Executive Director of the Live Oak Seniors, Inc., presented to the Board.

Mr. Hobbs reviewed the proposed budget for the balance of the fiscal year.

Mr. Hobbs continues to look for special Covid related funding and special grants to augment his budget and cash flow.

**Citizen Input:** None

**MOTION**, by Sue Burton to grant RFA 2021-0010 – Live Oak Seniors, Inc. in the amount of \$30,000.00. Seconded Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0003 – Highlands Senior Service Center, Inc. - Report.**

Ms. Joyce Overton, Executive Director of the Highlands Senior Service Center, presented to the Board.

Ms. Overton reviewed the financial details of the Meals on Wheels Program with the Board. During COVID there are no meals being served inside the building, however drive by pick up is allowed and well as MOW deliveries to the homes of the seniors 60 year of age and older who are sheltering in place or unable to be mobile.

Ms. Overton continued that the Center served 66,618 Meals at an average cost of \$8.90 per meal. The average donation received per meal is \$0.23 cents. The center has had a difficult time advancing fund raising; however, it has been successful raising grant and other one-time emergency funding.

**Citizen Input:** None

**MOTION**, by Jim Scholz to accept the report as submitted for RFA 2021-0003 – Highlands Senior Service Center. Seconded Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0008 – Lake County Youth Services, Inc. – Learning Hub – Report.**

Ms. Jaylene Binstock, Director of Lake County Youth Services, Inc. Presented to the Board.

Ms. Binstock reviewed the previously provided financials with the Boars and further discussed the benefits of the program which provided a clean and safe learning environment for up to 30 students per day as allowed by the current COVID – 19 Restrictions. Wi-Fi, tutors, and social distancing are maintained for student safety.

**Citizen Input:** None

**MOTION**, by Sue Burton to accept the report on RFA 2021-0008 Lake County Youth Services, Inc. – Learning Hub – Report as submitted. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0012 – Lake County Youth Services, Inc. – Learning Hub – Request.**

Ms. Jaylene Binstock continued with her presentation stating that some outside sources have contributed to help support the program, and she was requesting \$5,000.00 to fill in the gaps to meet the projected budget.

**Citizen Input:** None.

**MOTION**, by Jim Scholz to fund RFA 2021-0012 Lake County Youth Services, Inc., \$5,000.00 to meet the projected budget and continue to provide a Learning Hub, as necessary for the balance of the school year. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0003 Lake County Office of Education – Healthy Start – Report.**

Ms. Ana Santana Healthy Start Youth and Family Services Program Director presented to the Board.

Ms. Santana review with the Board the program how it currently exists, given the Distance Learning Status of the Middletown and Konocti Unified School Districts. Healthy Start Provided 17,284 Units of Service District with in the first half of the 2021 fiscal year. Some services have been offered online, while others have been at the homes of students, such as helping them with internet connectivity and Chromebook issues. Homework has often been picked up and delivered both directions. Healthy Start continues to provide transportation for students to and from medical and dental appointments.

**Citizen Input:** None.

**MOTION**, by Sandy Richards, to accept the report as submitted. Seconded by Sue Burton. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0013 Lake County Office of Education – Healthy Start-Request.**

Ms. Ana Santana continued to present to the Board how the Healthy Start Program intends to operate, with COVID-19 restrictions through the balance of the school year. Ms. Santana requested and additional \$95,000.00. to fund the program at a rate that would continue to provide full services to the students.

**Citizen Input:** None.

**MOTION**, by Sandy Richards, to table the request and ask for additional financial information from LCOE relating to the Healthy Start Program, locally within the District, as well as County wide. Seconded by Sue Burton. Motion carried 4-0-1 absent.

**Review Discuss and Consider the November 2020 Financials as prepared by Marlene Wentz, EA and Associates, and the December 2020 In-House Financials.**

The Board Reviewed, Discussed and Considered the Financials as outlined above.

**Citizen Input:** None

**MOTION**, by Jim Scholz, to accept the financials as prepared and submitted. Seconded by Sue Burton. Motion carried 4-0-1 absent.

**Update from Conrad Colbrandt, General Manager.**

1. Conrad Colbrandt shared with the Board that he has administered the Oath of Office to Jim Schulz.
2. Conrad followed up with the Board that future Board Meeting will be held at the Adventist Health Hospital Clearlake, Building F at 15630 18<sup>th</sup> Street, Clearlake, CA 95422.

**Citizen Input:** None.

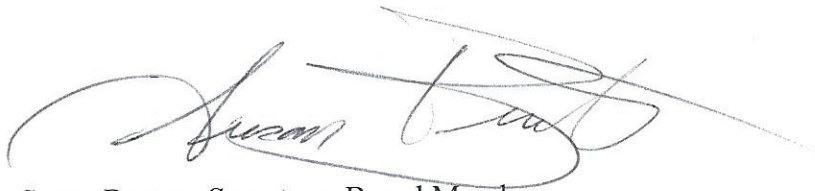
**Board Discussion:** The Board instructed Conrad Colbrandt, General Manager to have a discussion with Ana Santana and Brock Faulkenberg relating to the requirement of the Board to see the complete Healthy Start financials including the district service area as well as how the out of district Healthy Start Program is funded throughout the county.

**Citizen Input:** None.

**Next Meeting:** Regular Board Meeting February 23, 2021 at Adventist Health Hospital Clearlake, Building “F”, at 9:30 am.

**Adjournment:** The Chair adjourned the meeting at 11:35. am

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Susan Burton". The signature is written in black ink and is positioned above the typed name.

Susan Burton, Secretary, Board Member