

**Redbud Health Care District
Special Meeting Board of Directors
December 18, 2018
9:30 a.m.**

Present: Lamont Kucer, Sue Burton, Bill Diener, Jim Scholz, Sandy Richards.

Absent: None.

Bill Diener, 1st Vice President, convened meeting at 9:34 a.m. as Lamont Kucer, Board Chair was unavoidably detained.

Sandy Richards led the Board in the Flag Salute.

Oath of Office: Conrad Colbrandt, General Manager, administered the Oath of Office to:

Sandra M. Richards – Zone 2

Jim Scholz – Zone 3

William Diener – Zone 4

Election of Officers for Calendar Year 2019:

Conrad Colbrandt, General Manager, held a discussion of the Board relating to Board Positions for calendar year 2019.

Citizen Input: None

MOTION, by Sue Burton to nominate the following slate of Board Officers for calendar year 2019:

Lamont Kucer - President

Bill Diener - 1st Vice President

Jim Scholz – 2nd Vice President

Sue Burton – Secretary

Sandy Richards – Treasurer

Seconded by Jim Scholz. Motion carried 5-0.

Adoption of the Agenda

Conrad Colbrandt, General Manager, stated that he has not received any requests to additions or deletions to the Agenda.

Citizen Input: None

MOTION, by Jim Scholz, to adopt the Agenda as presented. Seconded by Sue Burton. Motion carried 4-0-1 absent -Lamont Kucer.

Approval of the Minutes of the Regular Board Meeting held November 13, 2018.

Citizen Input: None

MOTION, by Sue Burton, to approve minutes from the Regular Board Meeting held November 13, 2018, as presented. Seconded by Jim Scholz. Motion carried 4-0-1 absent. – Lamont Kucer.

Public Comment: Betsy Cawn introduced herself to the Board in her capacity as Liaison with the Lucerne Community Senior Center and stated that FEMA Disaster Relief was instituting a Long-Term Recovery Program at their location and the entire community is welcome to attend. The program will maintain a weekly food give-a-way and pantry.

Discuss and Consider Resolution # 345 – Notice of Meeting – 2019”.

Conrad Colbrandt presented the Board with a proposal of standard and usual meeting dates for colander year 2019, which the Board discussed and considered.

Citizen Input: None

MOTION, by Sandy Richards, to adopt Resolution #345 “Notice of Meetings 2019” as presented. Seconded by Jim Scholz. Motion carried 4-0-1 absent - Lamont Kucer.

Discuss and Consider RFA 2019-0013– North Coast Opportunities (NCO) - Clearlake Oaks Garden Project.

Ms. Ava Ryan, Project Manager and Ms. Patti Bruder, Executive Director of NCO presented to the Board.

Ms. Ryan and Ms. Bruder reviewed presented documentation in detail relating to the benefits and expenses of the project.

Citizen Input: Betsy Cawn requested that any investment in materials not inure to the property owner and all interested members of the public have access to the private property for full community use.

MOTION, by Lamont Kucer, to fund RFA 2019-0013 NCO Clearlake Oaks Garden Project in the amount of \$10,000.00 with the following terms and conditions:

1. Execution of our Standard Grant Agreement.
2. Executed 5-year Lease Agreement with Eskaton with the following provisions:
 - A. No Cost to North Coast Opportunities.
 - B. Eskaton shall pay all water and any other utilities relating to the project.
 - C. All materials shall belong to NCO During and After the finish of the Lease Agreement. Materials may be reused at another location thereafter.
 - D. Liability insurance shall be obtained and provided to insure any and all participants of the project, in the event of slips, falls and or any other injury which may occur.
 - E. Participation of gardens must be allowed/ensured to the general public/taxpayers of the community with access granted during normal daylight hours.
3. Once a written Lease Agreement has been obtained with Eskaton, please forward to the Redbud Health Care District for review at our next available regular Board Meeting

Seconded by Sue Burton. Motion carried 4-1, with Jim Scholz dissenting.

Discuss and Consider RFA 2018-0012– Redwood Community Services – Report – Hygiene Closet.

Ms. Kimbralee Guerra, Program Director, reported to the Board at the November 13, 2018, Regular Board Meeting.

Conrad Colbrandt, General Manager requested that the Board take Official Action in relation to that report as previously presented.

Citizen Input: None

MOTION, by Sue Burton, to accept the RFA 2018-0012 – Redwood Community Services Report for the Hygiene Closet and presented in the November 13, 2018 Regular Board Meeting. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider Streamline Website Proposal

Conrad Colbrandt, General Manager reviewed with the Board a proposal from Ms. Sloane Dell’Orto, Operations Manager of Streamline Websites that are a division of Digital Deployment, Inc.

Streamline is recommended highly to Special District by the California Special Districts Association and CSDA Members receive a discount for services as a result. Streamline keeps current on California State Laws and Federal ADA website requirements. Streamline guarantees to maintain a fully state and federal compliant platform.

Citizen Input: Betsy Cawn recommend accepting the proposal to ensure better transparency.

MOTION, by, Sue Burton, to accept the proposal as presented and authorize the General Manager to act to transfer data and materials as necessary to the new website. Seconded by Sandy Richards. Motion carried 5-0.

Review Discuss and Consider October 2018 Financials Prepared by Marlene Wentz, E.A. and November 2018 In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by, Lamont Kucer, to accept the financials as prepared. Seconded by Sandy Richards. Motion carried 5-0.

Update from Conrad Colbrandt, General Manager.

1. The Camp Fire in Paradise, CA has burned approximately one-third of the Adventist Health Feather River Hospital along with several supporting outbuildings. Feather River Chaplin Brad Brown relayed his personal observations and involvement in the evacuation of family and patients. Adventist Health does maintain loss of revenue and other insurances that may keep the AHFR Disaster from becoming burden on the AH System overall.
2. Adventist Health has invited Conrad Colbrandt to their annual Governance Conference to be held in the San Diego / Carlsbad area January 27th through 29th. All expenses will be paid by Adventist Health. The District shall bear no costs relating thereto.
3. Conrad Colbrandt Related that the final net proceeds AHCL retained for the City of Clearlake Austin Park Recreational Equipment Fund from the 2018 Gala held at the Boatique Winery was \$100,000.00.
4. The District may be remaining in its' current office space and may not be moving across the hall, if bids to remodeling costs and contracts cannot be lowered.
5. Conrad has asked Adventist Health to review contracts that is has for payment with the Carrier that supplies health insurance to our local school districts.
6. The Adventist Health – Provident St. Joseph has been delayed and put on hold due to the Federal Trade Commission seeking review and input.
7. Conrad explained the difficulty in Primary Care Physician Recruitment to our local community due to low HIPSA Scores and Non-Direct 501c3 Employment Models.

Citizen Input: None.

Board Discussion: Susan Burton, Board Secretary requested that the General Manager review files and follow-up with any Grantees that need to schedule Grant Status Reports to the Board.

Citizen Input: None.

Next Meeting: Regular Board Meeting January 22, 2019, at 9:30 am.

Adjournment: The Chair adjourned the meeting at 11:10 am.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Susan Burton", with a large, sweeping flourish extending to the left.

Susan Burton, Secretary, Board Member