

**Redbud Health Care District
Regular Meeting Board of Directors
September 28, 2021
9:30 a.m.**

Lamont Kucer, Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:32 am.

Present: Lamont Kucer, Jim Scholz, Sue Burton, Sandy Richards

Absent: Bill Diener

Flag Salute: Jim Scholz led the Board in the Flag Salute.

Adoption of the Agenda

Conrad Colbrandt, General Manager, stated that there has not been any request for additions and/or deletions to the agenda.

Citizen Input: None

MOTION, by Sandy Richards to adopt the agenda as posted. Seconded by Sue Burton. Motion carried 4-0-1 absent.

Approval of the Minutes of the Regular Board Meeting held August 24, 2021.

Citizen Input: None

MOTION, by Sue Burton to approve the minutes from the Regular Board Meeting, August 24, 2021. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

Public Comment: None.

Discuss and Consider RFA 2022-0007 The Lake County Moose Lodge # 2284 - Request.

Mr. Jim Burton, President of the Board, Moose Lodge #2284 presented to the Board.

Mr. Burton recapped several times that the Moose Lodge has opened to the public for various fire and disaster evacuations over the years. The Lodge continues to serve the community, however; the water tank needs to be replaced, and other improvements need to be made to better serve the community.

The Moose Lodge has space for camping, RV'ing and acreage for animals.

In addition, the Moose Lodge opens its door to accommodate local charities for their fund raisers

Citizen Input: None.

MOTION, by Jim Scholz to grant RFA 2022-0007 – The Lake County Moose Lodge #2284. in the amount of \$30,000.00. Seconded Sandy Richards. Motion carried 3- 0 with 1 abstention -Sue Burton and 1 absent.

Discuss and Consider the Redbud Health Care District 2022 Fiscal Year Budget.

Conrad Colbrandt reviewed the proposed 2022 budget in detail, comparing the 2021 budget.

Citizen Input: None.

MOTION, by Sue Burton to approve the proposed 2022 Fiscal Year budget adding a \$5,300.00 cost of living / raise for the General Manager. Seconded Sandy Richards. Motion carried 4-0 -1 absent.

Discuss and Consider Furniture Purchases for the new office space at 15120 Lakeshore Drive, Suites, C & D, Clearlake CA.

Conrad Colbrandt reviewed with Board the lay-out of the new space, and the need for better equipment to meet virtual meeting standards, including but not limited to telecommunications equipment, cameras, seating, and work-table improvements.

Citizen Input: None

MOTION, by Sue Burton to allow the General Manager to purchase equipment as discussed and keeping within the 2022 FY Budget allocation. Seconded Sandy Richards. Motion carried 4-0-1 absent.

Discuss and Consider Proposal for Janitorial Services for 15120 Lakeshore Drive, Suites C & D, Clearlake, CA.

Conrad Colbrandt reviewed with the Board the proposal from Ken Dorsey Janitorial Services. The new office space is approximately 1,440 square feet.

Citizen Input: None

MOTION, by Sandy Richards to accept the janitorial services proposal from Ken Dorsey, as submitted, Seconded Jim Scholz. Motion carried 4-0-1 absent.

Discuss and Consider SDRMA 2020 Insurance Policy.

Conrad Colbrandt reviewed with the Board the various coverages, dollar amounts, and deductibles as outlined in the policy.

Citizen Input: None

MOTION, by Sandy Richards to acknowledge and approve of the SDRMA Insurance Policy as is currently in force. Seconded Sue Burton. Motion carried 4-0-1 absent.

Review Discuss and Consider the August 2021 In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by Sue Burton, to accept the financials as prepared and submitted. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

Update from Conrad Colbrandt, General Manager.

1. Conrad Colbrandt shared with the Board that the Governor is extending Brown Act Virtual Meetings through January 1, 2024, and we will need to prepare our new space accordingly.
2. Conrad has been asked to prepare a letter of support for Dr. Usha Ravi, a pediatrician for the Clearlake Clinic, on behalf of the clinic.
3. We are scheduled to move the office and bring items out of storage on October 4, 2021. Adventist Health Clearlake will be invoiced by the movers for our move.

Citizen Input: None.

Board Discussion: The Board discussed needs and the new office set-up at the 15120 Lakeshore Drive, Suites C & D, Clearlake, CA.

Citizen Input: None.

Next Meeting: Regular Board Meeting October 26, 2021, at 15120 Lakeshore Drive, Suite C Clearlake, CA, at 9:30 am.

Adjournment: The Chair adjourned the meeting at 10.34. am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Susan Burton". The signature is fluid and cursive, with a large loop at the beginning and a distinct end.

Susan Burton, Secretary, Board Member