



RFA 2027-0007
Red 9-8-2026

Lake County Literacy Coalition

REQUEST FOR ASSISTANCE

Redbud Health Care District

July 1, 2026 – June 30, 2027

RFA: LAKE COUNTY LITERACY COALITION
2026-2027

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Balance Sheet for Lake County Literacy Coalition - June 2026

Lake County Library Adult Literacy Program Information

**REDBUD HEALTH CARE DISTRICT
REQUEST FOR ASSISTANCE (RFA)**

1. Subject of Request: Adult and Family Literacy Education

Starting Date for New Programs: (ongoing program)

2. Requesting Organization: Lake County Literacy Coalition

3. Street Address: 1425 North High Street
Lakeport, CA 95453

Telephone: 707-263-6733 (Literacy Program)
707-263-8817 (Lakeport Library)

Website: lcliteracycoalition.wixsite.com/lclc

E-mail: lclcoalition@gmail.com

4. Individuals Accountable for Funds:

Name: Pam Klier / Deb Ehrhardt

Title: President / Treasurer

5. Amount Requested: \$8,000.00

Grant Period: July 1, 2026 through June 30, 2027

RFA: LAKE COUNTY LITERACY COALITION 2026-2027

6. Background and Basic Information Regarding Organization

The Lake County Literacy Coalition (LCLC) was founded in 1987, to support the Adult and Family Literacy Programs of the Lake County Library. The Literacy Program recruits, trains and coordinates volunteers from the community to work with individuals who need help to learn the common language, improve their reading and writing, and/or learn the basic skills for employment. The Coalition assists with outreach to raise awareness of the Literacy Programs, to recruit new tutors and learners, and with additional funding support.

The Lake County Literacy Coalition has served Lake County for over 35 years and has supported training of more than 1400 tutors who have helped more than 2,500 learners work to achieve their personal literacy goals. Tutor trainings and workshops are held at both the Redbud Library in Clearlake and the Lakeport Library, and have been held virtually via Zoom in the past.

The current Adult Literacy Program has 31 active tutors and 37 learners receiving tutoring, an increase of about 8% over the previous year. At this time we have several tutors waiting for learners, but few learners on our waiting list. Approximately half of the learners in the program reside in the Redbud Health Care District. Tutoring sessions are held at all branches of the Lake County Library: Middletown, Clearlake (Redbud Library), Upper Lake, and Lakeport. The tutoring program logged 716 volunteer hours in 2025-2026, an increase of about 50 hours from the previous year. The Adult Literacy program expanded with the addition of an ESL (English as a Second Language) program in 2023, and a reactivated Jail Tutoring program in 2024, giving access to literacy tutoring for more Lake County residents. **Unfortunately ESL funds at the state level were eliminated at the end of June 2026.** The Adult Literacy Program is allowed to continue providing ESL services, but without any additional funding the program funds will need to be adjusted.

The current Family Literacy Program extends literacy services to adult learners with children or grandchildren in their families, and also to families in the community at large. A family literacy newsletter is shared with parents each month. An important component of this program is to provide children's books to build home libraries for families in the program. In the past, books were also given free of charge to participants at weekly library Storytimes at all library branches, at the monthly Clear Lake State Park StoryWalk events, on bookshelves at community support locations throughout Lake County, and at an outreach booth at community events.

Unfortunately, in July 2025, a change was made to the California Library Literacy Services grant funding requirements, no longer allowing the purchase of books to be provided at no cost to local families, except for adult learners in the Literacy Program. However, in 2025-26, using books previously purchased, some gently-used donations, and books purchased by the Coalition rather than the Literacy Program, some with funds from the Redbud Health Care District grant, we were able to continue this book give-away program with 2700 children's books given to families to help build home libraries and encourage family literacy engagement, with the goal of supporting a new generation of readers in the Lake County community.

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The Lake County Literacy Coalition is comprised of 10 volunteer Board Members who donated approximately 230 volunteer hours during the 2025-2026 fiscal year for activities including conducting tutor training sessions, conducting outreach and fundraising presentations at meetings of local organizations, providing support for StoryWalk events at Clear Lake State Park, and participating in many local events and festivals for outreach to the community about the Adult and Family Literacy and ESL Programs.

OFFICERS AND DIRECTORS of LAKE COUNTY LITERACY COALITION 2026-2027

OFFICERS

President	Pam Klier
Vice President	Peggy Alexander
Secretary	Susan Parker
Treasurer	Debra Ehrhardt

BOARD OF DIRECTORS

Members at Large	Pat Cox
	Alethea Eason
	Jo Fay
	Nancy Hudson
	Tammy Rust
	Ana Santana

During the past year, 2 members left the Board due to personal reasons and 2 new members joined the Board.

LIBRARY LITERACY PROGRAM PERSONNEL 2026-2027

Literacy Program Coordinator – Georgina Marie Guardado	.75.FTE
Library Assistant/Literacy – Priscilla Cervantes-Serrato	.45 FTE
Library Staff to help with Family Literacy Program	.05 FTE

Internal Management Structure:

The Lake County Literacy Coalition (LCLC) is made up of volunteer members who serve as Officers and/or Members at Large. Decisions are made by a majority vote. LCLC is affiliated with the Literacy Program of the Lake County Library. The Literacy Program includes Adult Literacy, Family Literacy, English as a Second Language (ESL), and Jail Tutoring.

RFA: LAKE COUNTY LITERACY COALITION
2026-2027

7. Justification:

The Lake County Literacy Coalition (LCLC) is a volunteer organization that supports the Adult and Family Literacy Programs that are offered through the Lake County Library. Our mission is: *To promote increased literacy in Lake County through added financial support of the Adult and Family Literacy Programs of the Lake County Library.* The LCLC operates on a minimal budget and all funds are obtained through fund-raising events, donations, and grants.

7.1 Intended Use of Funds:

Funds will be used to provide support for tutors and learners in the Adult Literacy Program, in the Family Literacy Program, the ESL Program, and the Jail Tutoring Program.

Books and Supplies for:

- Tutor training classes
- Tutoring sessions
- Outreach events

Outreach and marketing efforts to recruit additional tutors and learners:

- Social media posts
- Radio ads
- Flyers
- Brochures
- Banners
- Booth at community events

Purchase of children's books to give to families in Lake County:

- Weekly Storytime reading at Redbud, Middletown, Lakeport and Upper Lake Libraries
- Monthly StoryWalk event for families at Clear Lake State Park
- Family Literacy Bookcases at community resource locations throughout the county,
 - Tribal Health, Clearlake
 - Social Services, Lower Lake
 - Lake Family Resource Center, Lower Lake & Lakeport
 - Child Support Services, Kelseyville
 - Mother Wise, Lakeport
 - Tribal Health TANF, Lakeport

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7.2 How Intended Use of Funds Will Further Delivery of Health Care Services Within Redbud Health Care District:

Literacy skills serve to improve the health of individuals in numerous ways. For example, learners within the Redbud Health Care District are better able to access medical and health care services, understand and complete health care forms, read and understand instructions on medicine containers, complete insurance forms, and shop for and prepare nutritious family meals. The Family Literacy Program provides story times for children which include topics such as safety, health, and dental hygiene. Additional health-related books for children are included in our book give-away programs as mentioned above.

Following is information from the Center for Disease Control and Prevention website that further defines and supports the need for Health Literacy:

The Patient Protection and Affordable Care Act of 2010, Title V, defines health literacy as the degree to which an individual has the capacity to obtain, communicate, process, and understand basic health information and services to make appropriate health decisions.

Health Literacy Capacity and Skills:

Capacity is the potential a person has to do or accomplish something.

Health literacy skills are those people use to realize their potential in health situations. They apply these skills either to make sense of health information and services or provide health information and services to others.

Anyone who needs health information and services also needs health literacy skills to

- ***Find information and services***
- ***Communicate their needs and preferences and respond to information and services***
- ***Process the meaning and usefulness of the information and services***
- ***Understand the choices, consequences and context of the information and services***
- ***Decide which information and services match their needs and preferences so they can act***

Anyone who provides health information and services to others, such as a doctor, nurse, dentist, pharmacist, or public health worker, also needs health literacy skills to

- ***Help people find information and services***
- ***Communicate about health and healthcare***
- ***Process what people are explicitly and implicitly asking for***
- ***Understand how to provide useful information and services***
- ***Decide which information and services work best for different situations and people so they can act***

<http://www.cdc.gov/healthliteracy/learn/index.html>

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7.3 Detailed Basis for Funds Requested:

\$ 500	Tutor Training Materials and Supplies: Tutor Training classes are needed to recruit and train volunteers from the community to work with learners. Trainings are held in Clearlake and in Lakeport several times each year. Training manuals, folders with handouts, and supplies are provided to potential tutors at the trainings. Refreshments are provided.
\$2500	Tutor and Learner Support for Adult, Family, ESL, and Jail Tutoring Programs: Books, materials, and supplies to be used by tutors with their learners will be purchased. Book bags will be purchased for all new tutors and learners. The tutoring room at Redbud Library will be enhanced. Bus passes will be purchased to be used for learners who are in need of transportation support. A Tutor Recognition event will be hosted.
\$5000	Outreach and Marketing: Expenditures will be made for printing flyers and brochures to provide information about the Literacy Program throughout Lake County and to recruit additional tutors and learners. Funds will be spent to continue advertising via radio and social media, both in English and in Spanish. Booth fees for outreach events will be paid when necessary. Books and supplies will be purchased for outreach events and community bookshelves.

\$ 8000 TOTAL

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2026-2027
GRANTEE QUESTIONNAIRE

Person who completed this form: Pam Klier Date completed: September 3, 2026

1. How many employees were there at 6/30/2026? How often are employees paid?
*Lake County Literacy Coalition has no paid employees.
All members are volunteers.*
2. Identify and describe (a) the organization's major programs/activities (including markets and competition, supply availability, seasonality, changing technology, etc.) and (b) how the major programs/activities and the organizations are affected by general economic, political, or social conditions.
 - a. *The main activity of the Lake County Literacy Coalition is to support the Adult and Family Literacy Programs at the Lake County Library which provide tutoring for adults and families in literacy skills (speaking, reading, writing).*
 - b. *There is a continuing need for literacy services and the Literacy Program continues to maintain an emphasis on outreach within the various Lake County communities to recruit more tutors and learners. Many of the learners in the Literacy Program have learning disabilities or do not speak English as their first language. An ESL (English as a Second Language) program was started in 2023-24 and the Jail Tutoring program was restarted in 2024-25; both of these programs extend literacy services to more of our Lake County citizens.*
3. What are the organization's major sources of revenues and receipts? (Describe major fundraising events, grants, etc.)
 - a. *The Lake County Literacy Coalition has conducted a successful new fundraising event, Bingo Fun for Literacy, in March of 2024, 2025 and 2026. Plans are in place for the March 2027 event.*
 - b. *In 2025-26 we received a Wine Alliance grant in the amount of \$1625.00 for the purchase of adult easy reader books in English and Spanish and bilingual children's books.*
 - c. *In 2025-26 we were considered for the 100+ Women Strong non-profit donation program. Although we were not selected, we did receive donations from their members in the amount of \$1050.00 after our presentation.*
 - d. *Donations from individuals and organizations are requested and received on an occasional basis, and during our fundraiser event.*

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GRANTEE QUESTIONNAIRE

4. If the organization is reliant on a specific vendor for generations of revenue, please provide. List the major vendors/suppliers and the approximate total purchases made from each for any vendor where more than 5% of the total services & supply budget is concentrated in the one vendor.

none at this time

5. Provide any changes in the organization's spending for the current year such as specific capital expenditures, etc., along with any funding sources, if any.

We do not anticipate any major changes in spending. The proceeds from grant requests and donations are unknown at this time.

6. What are the organization's major sources of financing (such as short-term borrowing lines of credit, long-term debt, or leasing)?

a. Financing - grants, donations, fund-raising

b. Debt - Yearly contribution of \$5,000 from LCLC to the Adult and Family Literacy Programs as described in MOU between the Coalition and the Adult and Family Literacy Programs that operate through the Lake County Library. The State funding requires a local community match. This contribution is made from our fundraising or our savings from previous fundraisers.

7. Describe the budgeting process (who prepares, who approves, when finalized and/or updated):

The Treasurer and a committee of Board members prepare the annual budget. The Board of Directors approves the budget at its July meeting or when it is presented.

8. What performance measures, both financial and nonfinancial, are most important in managing and measuring the Organization's results (for example, service call, budget to actual, monthly trend, etc.) Specifically, what reports do the Board and other members of management look at regularly?

Financial reports are prepared monthly by Tomkins Tax Consultants, Lakeport, CA. The monthly Balance Sheet is sent to Board members and reviewed at LCLC monthly meetings. The Treasurer reconciles the bank balances of our two bank accounts, reviews each transaction and discusses each transaction at the meeting. The beginning and ending account balances are listed on the report.

9. List the members of the governing body of the agency, their titles and how often they meet.

See list below. Meetings are generally held monthly.

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GRANTEE QUESTIONNAIRE

10. List Executive Management and their titles.

Pam Klier - President

Peggy Alexander - Vice President

Susan Parker - Secretary

Debra Ehrhardt - Treasurer

Pat Cox, Alethea Eason, Jo Fay, Nancy Hudson, Tammy Rust, Ana Santana - Board Members

In affiliation with:

Georgina Marie Guardado – Adult and Family Literacy Program Coordinator

Priscilla Cervantes-Serrato – Program Assistant

Library Staff – support for Family Literacy Program

11. Has there been any turnover in management or employees in the last year? If so, please provide and explanation.

In 2025-26, 2 members left the Board for personal reasons, and 2 new members joined.

12. Are there any related parties? Please list transactions that occurred between any related parties during the year.

Name

Relationship

Type of Transaction

None

13. Provide a list of all locations with the number of employees and what the location is used for (office, training, etc.).

Locations:

Lakeport, Middletown, Redbud (Clearlake) & Upper Lake Libraries

Lake County Jail

Clear Lake State Park

of Employees

no employees – volunteers only

Activities:

Tutoring Sessions

Tutor Trainings

Children's Story Time Programs at Libraries

StoryWalk monthly event at Clear Lake State Park

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GRANTEE QUESTIONNAIRE

14. List any affiliated organizations (Name and affiliation)

Literacy Programs of Lake County Library *MOU*

Northern California Literacy Coalition *Membership*

ProLiteracy *Membership*

Clear Lake State Park *Monthly StoryWalk event*

15. List any external factors such as regulatory, economic, political, etc. that affected the entity's business during fiscal year 2025-26.

None

16. Describe any significant changes that occurred during the year, if any (changes in rates, changing services provided, marketing changes, etc.).

None

17. Have you prepared your financial statements in conformity with generally accepted accounting principles consistently applied?

Yes

18. Are there any events that occurred after the end of the year that may have an impact on the financial statements (lawsuits, new debt, lease or revenue agreements, major purchases, etc.)?

None

19. Have there been any communications from regulatory or taxing agencies?

None.

20. Are there any unrecorded contingencies or commitments at the yearend including the following:

a. Gain or loss contingencies resulting from lawsuits, guarantees, warranties, notes sold with recourse, etc.

b. Existence of any guarantees, whether written or oral, under which the company is liable.

c. Any violations, or possible violations, or laws or regulations.

d. Have there been any lawsuits or legal activity in the last year?

None

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GRANTEE QUESTIONNAIRE

We hereby certify that the Board of Directors of the Lake County Literacy Coalition have read and approved the attached Grantee Questionnaire.

We hereby certify under the Penalty of Perjury that the foregoing is true and correct.

Pamela Klier 9-3-26
Pam Klier
Signature Date

Debra A. Ehrhardt 9-3-26
Deb Ehrhardt
Signature Date

President
Title

TREASURER
Title

Certificate

<i>Initial Filing Date</i>	07/23/1992
<i>Status</i>	Active
<i>Standing - SOS</i>	Good
<i>Standing - FTB</i>	Good
<i>Standing - Agent</i>	Good
<i>Standing - VCFCF</i>	Good
<i>Formed In</i>	CALIFORNIA
<i>Entity Type</i>	Nonprofit Corporation - CA - Public Benefit
<i>Principal Address</i>	1425 N HIGH STREET LAKEPORT, CA 95453
<i>Mailing Address</i>	P.O. BOX 353 LAKEPORT, CA 95453
<i>Statement of Info Due Date</i>	07/31/2028
<i>Agent</i>	Individual Georgina M Guardado 1425 N HIGH STREET

Memorandum of Understanding
Between the Lake County Literacy Coalition and the Lake County Library
2024 - 2027

The primary goal of this agreement is to clarify the roles and areas of responsibility of the Lake County Literacy Coalition (LCLC) and the Lake County Library (Library) as related to Adult Literacy, Family Literacy, and ESL Program activities throughout Lake County.

The following constitutes an agreement between the Library and LCLC: It will stand until and unless it is modified by mutual agreement, in writing, between the County Librarian and the LCLC Board.

LCLC raises money and public awareness in the community to support the Adult Literacy, Family Literacy, and ESL Program services of the Library. As a non-profit, 501(c)3 organization, it is a legally distinct entity and is not a part of the Library.

LCLC agrees to:

1. Maintain a separate post office box for LCLC mail that LCLC Board members will monitor.
2. Make an annual donation to the Library for use by the Adult and Family Literacy Program. The donation assists the library in obtaining the California Literacy grant. The donation amount will be at least \$5,000 unless financial shortfalls from fund-raising efforts prevent the ability to reach this goal.
3. Raise funds for the Adult Literacy, Family Literacy, and ESL Programs of the Library.
4. Sponsor the tutor training sessions by paying for refreshments and other attendance incentives.
5. Maintain non-profit organization status.
6. Recognize that the sole responsibility for governance of the Adult Literacy, Family Literacy, and ESL Program resides with the Library and refrain from managing library staff or library volunteers.
7. Conduct and fund any coalition mailings, including production, duplication, postage, and labor.
8. Conduct at least one activity each year to show appreciation for the Library's Adult Literacy, Family Literacy, and ESL Program tutors.

Memorandum of Understanding

Between the Lake County Literacy Coalition and the Lake County Library

The Library agrees to:

1. Provide direct literacy services through the Adult and Family Literacy Programs.
2. Provide tutor training sessions at least two times per year.
3. Receive bequests from tutors and other donations to the programs.
4. Administer grants received for the Adult Literacy, Family Literacy and ESL Programs.
5. Insure attendance and representation of at least one Library Literacy Program Staff at all scheduled LCLC Board meetings, to include Adult Literacy, Family Literacy, and ESL Program reports.
6. Conduct any Adult Literacy, Family Literacy, and ESL Program mailings, including production, duplication, postage, and labor.
7. Ensure the County Librarian attend at least one LCLC Board meeting each year to present and explain the Library budget to the LCLC Board and report on how LCLC funds have and will be expended.
8. Appreciate Coalition members by publicly thanking them.
9. Hold any mail that comes to the Library for LCLC.

Both parties agree to review and update this agreement every three years.



County Librarian, Lake County Library

10/02/2024

Date



Debra Ehrhardt (Oct 3, 2024 13:55 PDT)

Lake County Literacy Coalition, President

10/03/2024

Date

Memorandum of Understanding LCLCoalition and Library 2024

Final Audit Report

2024-10-03

Created:	2024-10-02
By:	Christopher. Veach (Christopher.Veach@lakecountyca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOnNixkPsVKsSsRDN_Ut1FJA3Jon2v0GT

"Memorandum of Understanding LCLCoalition and Library 2024" History

-  Document created by Christopher. Veach (Christopher.Veach@lakecountyca.gov)
2024-10-02 - 6:17:27 PM GMT- IP address: 205.154.245.236
-  Document emailed to Christopher. Veach (Christopher.Veach@lakecountyca.gov) for signature
2024-10-02 - 6:21:06 PM GMT
-  Document emailed to deboftheoaks@mchsi.com for signature
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-  Document e-signed by Christopher. Veach (Christopher.Veach@lakecountyca.gov)
Signature Date: 2024-10-02 - 6:21:18 PM GMT - Time Source: server- IP address: 205.154.245.236
-  Email viewed by deboftheoaks@mchsi.com
2024-10-03 - 8:54:17 PM GMT- IP address: 173.28.46.218
-  Signer deboftheoaks@mchsi.com entered name at signing as Debra Ehrhardt
2024-10-03 - 8:55:37 PM GMT- IP address: 173.28.46.218
-  Document e-signed by Debra Ehrhardt (deboftheoaks@mchsi.com)
Signature Date: 2024-10-03 - 8:55:39 PM GMT - Time Source: server- IP address: 173.28.46.218
-  Agreement completed.
2024-10-03 - 8:55:39 PM GMT

Lake County Literacy Coalition
Board of Directors
Minutes Thursday, July 16, 2026
Zoom Video Conference

Members Present: Peggy Alexander, Patricia Cox, Alethea Eason, Deb Ehrhardt, Nancy Hudson, Pam Klier, Tammy Rust

Members Absent: Susan Parker, Jo Fay

Guests Present: Georgina Guardado

I. **Call to Order:** by President Pam Klier at 2:02 PM

II. **Library Report:**

A. Adult Literacy/Family Literacy/ESL- Georgina Guardado, Program Coordinator:

- We currently have 29 active pairs, with 8 tutors and 1 learner waiting to be matched. We have 4 students active in Career Online High School with one student pending enrollment. We need more learners. Georgina plans to do more targeted outreach to organizations and agencies that could refer learners to the program.
- The State ESL program will be reinstated again, but there has been no funding allocated for this. Our Literacy program will have to determine what it can provide given the limited funding constraints.
- Tammy Rust will take over the LCLC social media posting and website updates starting this August.
- New tutor trainings are scheduled at the Lakeport Library on Wednesday 7/22/26 10AM - 4PM and Redbud Library on Wednesday 10/28/26, 10AM-4PM.
- Confirmed Outreach Events: Recovery Happens Festival – Saturday, September 19, 2026, Austin Park, 10AM -3PM. Set-up 9:00. Alethea will help from 9:00 to 11:00. Georgina might join in the Library booth.

III. **Changes to the Agenda:**

- Need to correct previous minutes to correct proper spelling of the name Marsten.

IV. **Approval of Minutes:** Minutes of the June 18th meeting were approved with the correct spelling of the Marston Grant and the correct spelling to be changed in all previous minutes where it is mentioned. (moved by D. Ehrhardt / seconded by A. Eason)

V. **Treasurer's Report:** Financial Reports for the month of June 2026 were

submitted by Treasurer, Deb Ehrhardt, sent via email. The money market account had a balance of \$24,305.02 as of 6/30/26. Expenditures included advertising fees for Bicoastal Media and Lake County News, and reimbursement to Susan Parker for purchasing flowers for Jo Faye when her husband passed. The checking account had a balance of \$2,668.68 as of 6/30/26 with expenses including reimbursement to Pam for the Zoom meeting subscription fees, our rental space monthly fee. This also includes a \$500 donation given in Memory of Dennis Fay to be earmarked for Story Walk expenses. Deb also informed the board that she is working with Bonnie to complete the detailed reports needed to complete our annual report for the Registry of Charities and Fundraisers.

Accept Report: The treasurer's Report was accepted as submitted. (T. Rust / P. Cox)

VI. **Correspondence:** Nancy reported that there was no correspondence.

VII. **Board Development:**

A. It was voted to approve Ana Santana as a board director. (D. Ehrhardt, P. Cox)

B. New board member Tammy Rust met with Georgina to begin assuming the duties of Social Media Director in August. She asked if she needed to get board approval before posting.

C. An updated board roster was sent to all board members. Pam asked if she could drop the "home phone" column as most people use their cell phones now. There were no objections.

VIII. **Ongoing Business:**

A. Outreach Events:

1. The 6/28 Pride Fair Event was a positive event that included a parade, music, and raffle prizes. We had sign-ups for people interested in tutoring.
2. The 7/11 Story Walk at CLSP was very well attended with 29 adults and 30 children. Many who attended were regulars. All books were given out.

B. Grant Committee Updates:

1. The Wish You Well Foundation grant application will be submitted shortly. The focus of this request is funding for books to give away at Story Walk. Additional books are currently being donated by various sources.
2. The Redbud Health Care District 2025-26 report and 2026-27 grant request will be worked on by Georgina, Pam, Pat, Alethea, and Deb on July 23 at 10:30AM at the Lakeport Library. Georgina recommended requesting more funding through the Redbud grant to perhaps fund the ESL literacy program.
3. Georgina also shared with the board that other local organizations such as Motherwise have been impacted by state budget cuts. Georgina will reach out to them to see how we can support their literacy needs. She was wondering if we could potentially include something to assist with this need in the Redbud grant.

C. Tutor Event Recognition Event Update:

1. The insurance certificate has been received and passed along to Susan.
- D. Career Online High School Scholarship:
1. Of the 4 students currently enrolled, one student has 77% of the coursework completed. We were encouraged to share ideas with Georgina about possible graduation ceremony activities for this student. Georgina will reach out to other Northern California Literacy programs to see what they have done.

IX. **New Business:**

- A. Every two years we must complete a filing of the Statement of Information with the Secretary of State. This has been completed and includes a statement of the new officers, as well as Georgina Guardado name of the coordinator of the Literacy program, and the annual fee of \$25. We will again complete this in 2028.

X. **Upcoming Outreach Events:**

Sat. Aug. 8, Story Walk, CLSP, 11AM - 2PM – Susan, Ana, Deb
Sat. Sept. 12, Story Walk, CLSP, 11AM - 2PM – Pat, Peggy

Future Possibilities:

Sat. Sept. 19, Recovery Happens, Austin Park - Georgina
Sat. Oct. 17, Health & Wellness Fair, Xabatin Park- 10AM - 3 PM Georgina
Thurs. Oct. TBD, Resilient Re-Entry, Lake Campus (Woodland CC) -

XI. Next Meeting: Thursday, August 20th, 2026, Zoom online video conference, 2:00 PM

Adjournment: The meeting was adjourned at 2:51 PM.

Respectfully submitted,
Susan Parker, Secretary

11:41 AM

07/02/26

Cash Basis

Lake County Literacy Coalition
Balance Sheet Detail
As of June 30, 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
ASSETS							
Current Assets							27,809.30
Checking/Savings							27,809.30
WAB MM							27,809.30
Check	06/11/2026	1184	Bi Coastal Media	Advertising		500.00	25,515.67
Check	06/12/2026	1185	LC News	Advertising		641.25	25,015.67
Check	06/15/2026	1186	Susan Parker	Flowers for Board Member		70.70	24,374.42
Deposit	06/30/2026		Interest Income	Interest Earned	1.30		24,303.72
							24,305.02
Total WAB MM					1.30	1,211.95	24,305.02
WEST AMERICA BANK							2,293.63
Check	06/10/2026	2022	Rent A Space	June		40.00	2,253.63
Deposit	06/22/2026		Deposit	Donations	500.00		2,753.63
Check	06/29/2026	2023	Pam Klier	Office Supplies		84.95	2,668.68
Total WEST AMERICA BANK					500.00	124.95	2,668.68
Total Checking/Savings					501.30	1,336.90	26,973.70
Total Current Assets					501.30	1,336.90	26,973.70
TOTAL ASSETS					501.30	1,336.90	26,973.70
LIABILITIES & EQUITY							0.00
TOTAL LIABILITIES & EQUITY							0.00