



COUNTY OF LAKE

Office of the County Clerk/Auditor-Controller

Courthouse-255 North Forbes Street

Lakeport, CA 95453

Telephone (707) 263-2311

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Jenavive Herrington
County Clerk/Auditor-Controller

Ref. No 26L-135

June 30, 2026

Dear Filing Agency,

The Political Reform Act requires every local government agency to review its Conflict of Interest code biennially.

Enclosed please find a copy of the following documents from the Fair Political Practices Commission:

- Your agency's current Conflict of Interest code
- 2026 Local Agency Biennial Notice.
- 2026 Conflict of Interest Code Biennial Notice Instructions for Local Agencies

Please review these documents and the Conflict of Interest Code for your agency. If amendments to the code are necessary, please notify us by marking the appropriate box on the Biennial Notice. The amended code must then be approved by your Board Members and forwarded to the Auditor-Controller's Office within 90 days. Upon reviewing the amended Conflict of Interest Code, it will be forwarded to the Board of Supervisors for approval. Please note, the amended code will not be effective until it has been approved by the Board of Supervisors.

If no amendments are required please indicate by marking the box "No amendment is required." Please return this form to the Auditor-Controller's office no later than **October 1, 2026**.

The Fair Political Practices Commission (FPPC) offers free advice by phone at (866) ASK-FPPC or by email at advice@fppc.ca.gov. More information is also available on the FPPC's website at www.fppc.ca.gov.

Please do not hesitate to contact me at (707) 263-2311 if you have any questions.

Thank you.

Jenavive Herrington
County Clerk/Auditor-Controller

By: Kristopher Allen
Deputy County Clerk

2026 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☐ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (*describe*) _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to:

County Clerk's Office
Attn: Form 700 Filings
255 N. Forbes St. Rm 209
Lakeport, CA 95453

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

www.fppc.ca.gov
FPPC Advice: advice@fppc.ca.gov (866.275.3772)
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2026 Conflict of Interest Code Biennial Notice Instructions for Local Agencies

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

By **July 1, 2026**: The code reviewing body must notify agencies and special districts within its jurisdiction to review their conflict of interest codes.

By **October 1, 2026**: The biennial notice must be filed with the agency's code reviewing body.

The FPPC has prepared a 2026 Local Agency Biennial Notice form for local agencies to complete or send to agencies within its jurisdiction to complete before submitting to the code reviewing body. The City Council is the code reviewing body for city agencies. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts, including certain charter schools). The FPPC is the code reviewing body for any agency with jurisdiction in **more than one county** and will contact them.

The Local Agency Biennial Notice is not forwarded to the FPPC.

If amendments to an agency's conflict of interest code are necessary, the amended code must be forwarded to the code reviewing body for approval within 90 days. An agency's amended code is not effective until it has been approved by the code reviewing body.

If you answer yes, to any of the questions below, your agency's code probably needs to be amended.

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the last code was approved?
- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

If you have any questions or are still not sure if you should amend your agency's conflict of interest code, please contact the FPPC. Additional information including an online webinar regarding how to amend a conflict of interest code is available on [FPPC's website](https://www.fppc.ca.gov).



Conflict of Interest Code EXHIBIT A

Entity: Miscellaneous

Agency: Redbud Health Care District

Position	Disclosure Category	Files With
Director	RHCD-01,02	County of Lake
Director - Zone 3	RHCD-01,02	County of Lake
Director - Zone 5	RHCD-01,02	County of Lake

Total: 3



Disclosure Descriptions EXHIBIT B

Entity: Miscellaneous
Agency: Redbud Health Care District

Disclosure Category	Disclosure Description
RHCD-01,02	Positions designated to be in this category shall disclose as follows: (a) All income, investments, interests, and business positions in any business entity which does now or is likely to do business within the District. Positions in this category shall also disclose interests in real property or interests (or business positions) in any business, which owns real property, if the property is located within the District or within two miles of its boundaries.



List of Positions with Filer Names

Last Name	First Name	Middle Name	Position	Start Date
Miscellaneous				
Redbud Health Care District				
Burton	Susan	C	Director	12/21/2010
Diener	Bill		Director	12/15/2016
Kucer	Andrew		Director - Zone 5	04/28/2015
Scholz	James		Director - Zone 3	12/04/2018
Thomson	Jill		Director	03/24/2026

Agency Total: 5