

**Redbud Health Care District
Special Meeting Board of Directors
January 22, 2019
9:30 a.m.**

Present: Lamont Kucer, Sue Burton, Bill Diener, Jim Scholz, Sandy Richards.

Absent: None.

Lamont Kucer, Board Chair convened the meeting at 9:30 am.

Bill Diener led the Board in the Flag Salute.

Adoption of the Agenda

Conrad Colbrandt, General Manager, stated that he has not received any requests for additions or deletions to the Agenda.

Citizen Input: None

MOTION, by Bill Diener, to adopt the Agenda as presented. Seconded by Jim Scholz. Motion carried 5-0.

Approval of the Minutes of the Regular Board Meeting held December 18, 2018.

Citizen Input: None

MOTION, by Jim Scholz to approve minutes from the Regular Board Meeting held December 18, 2018, as presented. Seconded by Sandy Richards. Motion carried 5-0.

Public Comment: None.

Discuss and Consider RFA 2019-0011– Mid-Year Report- Community Care HIV/AIDS Project “CCHAP”.

Ms. Christina Whitworth, MSW, CCHAP Program Director, and MS. Denise Schlode, MA, presented to the Board.

Ms. Whitworth reviewed submitted documentation in detail relating to the benefits provided by the program including but not limited to Community Outreach, HIV and Hep C Testing, Pantry Usage, Drop in Services and well as Counseling both individually and group. Additionally, Ms. Whitworth reviewed the income, fund raising and expenses of the project.

Ms. Schlode reviewed outreach efforts currently under way to include education in the schools and testing in Senior Facilities, Drug and Alcohol Rehab Centers and the Jail.

Citizen Input: None

MOTION, by Jim Scholz, to accept the RFA 2019-0011 - Mid-Year Report - Community Care HIV/AIDS Project “CCHAP” as presented and release funding for the second half of the fiscal year. Seconded by Bill Diener. Motion carried 4-1, with Sandy Richards abstaining.

Discuss and Consider RFA 2019-0005– Highlands Senior Service Center, Inc. Nutrition Program – Report.

Ms. Joyce Overton, Executive Director, reported to the Board.

Ms. Overton shared with the Board the AAA – aka Area Agency on Aging has cut funding to the Program / Center in the amount of \$21,000.00 this year. The total cost of the meal inclusive of all of the expenses to run the Center run approximately \$9.00 per meal.

In order to cut expenses Ms. Overton has cut kitchen labor to 1 Full Time Employee (8Hrs.) and one Part Time Assistant (6 Hrs.). Ms. Overton and her assistant have taken on additional responsibilities at reduced wages to balance out the budget. Additionally, Fund Raising and Catering have taken up the variance in funding.

Currently the Center is providing approximately 35 to 50 on site meals per day and approximately 92 to 102 “Meals on Wheels” per day. Donations per meal average approximately \$0.53 Cents per meal.

Citizen Input: None

MOTION, by Sue Burton, to accept the RFA 2019-0005 – Highlands Senior Service Center, Inc. – Nutrition Program – Report as presented to the Board. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2019-0014– Highlands Senior Service Center, Inc. Nutrition Program – Request.

Ms. Joyce Overton, Executive Director, reported to the Board.

Ms. Overton continued to explain new fund raising and commercial sponsorships planned for 2019. The HSSCI Board has been invigorated with some new “working” Board Members who are attempting to do one fund raising event per month.

Ms. Overton stated that the Senior Nutrition program at the Center could not survive without the financial contributions of the RHCD,

Citizen Input: None

MOTION, by Sue Burton, to accept the RFA 2019-0014 – Highlands Senior Service Center, Inc. – Nutrition Program – Request in the amount of \$40,000.00. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider Resolution # 346 – Local Agency Investment Fund aka “LAIF” Change of Board Signatures.

Conrad Colbrandt presented the Board with a proposed Resolution #346 as required by LAIF in order to create a change of signatures deleting previous Board Members, adding new Board Members and updating the Board Member Titles reflecting their current duties.

Citizen Input: None

MOTION, by Sue Burton, to adopt Resolution #346 “Local Agency Investment Fund aka LAIF” signature resolution as presented. Seconded by Bill Diener. Motion carried 5-0.

Discuss and Consider Westamerica Bank Change of Board Signatures.

Conrad Colbrandt proposed to the Board that he be instructed to cause a change of signature cards to be produced by Westamerica Bank deleting previous Board Members, adding new Board Members and updating the Board Member Titles reflecting their current duties.

Citizen Input: None

MOTION, by Bill Diener, to instruct Conrad Colbrandt, General Manager to cause a change of signature cards to be produced by Westamerica Bank deleting previous Board Members, adding new Board Members and updating the Board Member Titles reflecting their current duties. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider Final 2018 RHCD Audit and Management Report as prepared by Fecther and Associates, CPA’s

Conrad Colbrandt, General Manager reviewed with the Board the 2018 RHCD Audit and Management Report as prepared by Fecther and Associates CPA’s.

Mr. Colbrandt noted that there appeared to be an error in processing as some data appeared to be missing at the bottom of page 11.

Citizen Input: None.

MOTION, by Sue Burton, to table the Final Audit and Management Report to a future meeting and authorize the General Manager to explore the apparent missing data error with the Auditors. Seconded by Sandy Richards. Motion carried 5-0.

Review Discuss and Consider November 2018 Financials Prepared by Marlene Wentz, E.A. and December 2018 In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by, Bill Diener, to accept the financials as prepared. Seconded by Sue Burton.
Motion carried 5-0.

Update from Conrad Colbrandt, General Manager.

1. Conrad reported that the Point In Time (PIT) Count was taking place today (on the 22nd) of January. This is the annual Homeless Count.
2. Adventist Health Clear Lake is reviewing the way it delivers services to the community and is currently looking to add Clinical Social Workers to help patients navigate their way through the maze of healthcare. In addition, AH Clear Lake is visioning “Tomorrow’s Rural Health Clinic in a Medical Neighborhood Model”.
3. The new Website is up and running and awaiting updates and modifications.
4. Conrad will be leaving town to attend the Adventist Health Governance Conference in Carlsbad, CA. The 23 System Hospitals will be sending Governing Board Members and System Leadership will be in attendance. All expenses to be paid by Adventist Health and at no cost to the District.
5. The District should be receiving a tax revenue check from the county the last week of January or the first week of February.

Citizen Input: None.

Board Discussion: Bill Diener announced that he would be having a medical procedure on February 4, 2019 and would advise the General Manager as to his condition and expected attendance prior to the February 26, 2019 Regular Board Meeting.

Citizen Input: None.

Next Meeting: Regular Board Meeting February 26, 2019, at 9:30 am.

Adjournment: The Chair adjourned the meeting at 11:44 am.

Respectfully submitted,



Susan Burton, Secretary, Board Member