



Lake County Literacy Coalition

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September 3, 2026

Conrad Colbrandt, General Mgr.

Redbud Health Care District
P.O. Box 4667
Clearlake, CA 95423

Dear Mr. Colbrandt,

Following is the Annual Report for the expenditure of Redbud Health Care District Grant funds received by the Lake County Literacy Coalition in the amount of \$5,000 for the fiscal year of 2025-2026.

Some changes were made to the fund expenditure categories in our original grant request to reflect some changing needs for the Literacy Program. These are noted in the report.

The Lake County Literacy Coalition thanks you for your generous granting of these funds in support of the Adult Literacy Program.

If any more information is needed, please contact me.

Sincerely,
Pam Klier

Pam Klier, Secretary
Lake County Literacy Coalition

707-400-8380
pjklier@sbcglobal.net

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Redbud Grant Annual Report 2025-2026

The Use of Grant Funds:

Some changes were made to our original expenditure plans due to unanticipated needs for the Literacy Program as noted below.

Purpose	Budgeted	Spent*	Details								
Tutor Training Materials and Supplies	\$500	\$ 612.91	Tutor trainings alternate between the north and south ends of Lake County. For the 2024-2025 year, 4 trainings were held: <table><tr><td>August 16, 2025</td><td>Redbud Library, Clearlake</td></tr><tr><td>November 8, 2025</td><td>Lakeport Library</td></tr><tr><td>January 31, 2026</td><td>Lakeport Library</td></tr><tr><td>April 25, 2026</td><td>Redbud Library, Clearlake</td></tr></table> A total of 23 prospective tutors attended the trainings; 18 followed up to become tutors. Funds were spent for training manuals, supplies, and refreshments. <i>NOTE: We spent a little more than expected in order to purchase sufficient training manuals.</i>	August 16, 2025	Redbud Library, Clearlake	November 8, 2025	Lakeport Library	January 31, 2026	Lakeport Library	April 25, 2026	Redbud Library, Clearlake
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Tutor and Learner Support for Adult, Family, English as a Second Language (ESL), and Jail Tutoring Programs	\$2000	\$908.93	Funds were spent: • to purchase books, materials, and supplies to be used by tutors with their learners in the Adult Literacy Program, by parents and children in the Family Literacy Program, for English language learners in the ESL Program, and for tutors and learners in the Jail Tutoring Program • to provide stipends for trained volunteers to lead ESL Conversation Club and small group classes • to purchase bus passes to be used for learners in need of transportation support <i>NOTE: Some anticipated expenditures in this area were not made. There was an adequate supply of book bags for new tutors and learners left from the previous year. The Tutor Appreciation event was rescheduled from spring to fall, so will occur in the next fiscal year.</i>								

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Outreach and Marketing	\$2500	\$3478.16	Funds were spent to provide information about the Literacy Programs throughout Lake County for the purpose of recruiting additional tutors and learners. Expenditures included: • Outreach booths at community events with free books and branded materials: 7/19/25 Museum Street Fair, Lakeport 9/13/25 Recovery Happens, Library Park Lakeport * 10/10/25 Resilient Re-Entry, Woodland College Clearlake 10/18/25 Health & Wellness Expo, Xabatin Park Lakeport 10/24/25 HallowFest/Vision of Hope, Nice 4/23/26 Earth Day, Woodland College Clearlake 5/7/26 Mendocino College Registration Fiesta, Lakeport 5/9/26 Mental Health Matters, Courthouse Museum Lakeport * 6/13/26 Pride Fair, Austin Park Clearlake * - Summer 2026 weekly Farmers Market in Lakeport * <i>These events alternate between Lakeport & Clearlake each year.</i> • Monthly StoryWalk event at Clear Lake State Park Average attendance of 50-60 participants, including adults and children. Children's books given away. • Community bookcases with free children's books: - Mother Wise, Lakeport - Lake Family Resource Center, Lakeport - Tribal Health TANF, Lakeport - Child Support Services, Kelseyville - Lake Family Resource Center, Lower Lake - Social Services, Lower Lake - Tribal Health, Clearlake • Monthly drop-in literacy program at Xamitin Haven homeless shelter in Lakeport (<i>discontinued in June 2026 due to lack of participants</i>) • Advertising with radio and online news ads: - Bicoastal Media radio and social media ads - Lake County News online news ads - The Bloom online news ads NOTE: <i>More funds were expended in this area due to the need to purchase children's books and to recruit more learners.</i>
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TOTAL \$5000

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Services Provided by the Literacy Program:

In the Adult Literacy Program during the 2025-2026 fiscal year, 24 new tutors received training and 18 new tutors completed the necessary paperwork to become tutors. 716 volunteer tutoring hours were accumulated by 31 active tutors, and 37 learners were tutored.

In the Family Literacy Program, 10 learners had young children in their families. A monthly newsletter with literacy activities and children's books were given to these families, and the newsletter was shared through the library branches.

In July 2025, a change was made to the California Library Literacy Services grant funding requirements, no longer allowing the purchase of books to be provided at no cost, as we have done for many years, to local families during community outreach events, at our monthly StoryWalk event at Clear Lake State Park, and in the public bookshelves which we have located at 7 different community organizations.

Using books previously purchased, some gently-used donations, and books purchased by the Coalition rather than the Literacy Program, including funds from the Redbud Health Care District grant, we were able to continue this book give-away program with 2700 children's books given to families to help build home libraries and encourage family literacy engagement.

The Jail Literacy Program offers one-on-one tutoring for incarcerated learners. For the 2025-26 year, 6 learners were tutored. A small group multilevel class was implemented to meet the needs of some of the inmates on the waiting list.

For the ESL Program we offered one-on-one tutoring and the Mango Languages online language-learning platform free with a library card. In Fall 2025 an ESL class was offered at the Lakeport Library in partnership with Mendocino College then relocated to the College.

As of July 2026, ESL funding for library literacy programs throughout California was eliminated and thus our ESL program has formally ended. However, it was then decided that California library literacy programs can continue providing ESL services but without additional funding. This means we must re-budget our Adult and Family Literacy Program funds to include ESL for the coming year.

Additional literacy support services include monthly literacy drop-in sessions at Xamitin Haven emergency shelter in Lakeport (discontinued in June 2026 due to lack of participation), and bus passes for learners in need to bridge the gap for transportation issues.

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NOTES:

This year, our outreach and marketing advertising campaign brought us many volunteers interested in becoming tutors, but not as many learners interested in receiving tutoring. Getting the message about our services to those with limited literacy skills is an on-going challenge.

Literacy Program Success Stories:

All of the learners in the Literacy Program deserve recognition for their efforts toward improving their literacy skills of speaking, reading, and writing. Here are a few especially impactful success stories from learners and tutors this year.

- One of our adult learners finished reading a book for the first time. He is reading at a smoother pace and is showing more patience with himself. He has told literacy staff that after leaving each tutoring session he feels better about himself.
- One of our adult learners with developmental disabilities was previously reading 1-2 letter words and is now reading up to 5 letter words. She even wrote a thank you letter to our literacy program.
- One of our adult learners struggles with post-stroke aphasia and with the help of his tutor was able to write his name with his left hand and begin reading again.
- Another adult learner was able to write a thank you letter to our staff on his own.
- One of our ESL learners has progressed with her understanding of English and has passed 3 out of 5 of her GED exams.

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Status of the Lake County Literacy Coalition:

The Lake County Literacy Coalition, which exists to provide financial support for the Literacy Programs at the Lake County Library, ended the 2025-2026 fiscal year with \$24,305 in our money market account, and \$2,669 in our checking account. Our money market funds serve as a savings account and remain untouched as much as possible, being used to fill in the gaps and keep us solvent in years when our donations and fundraising are less than usual. After several years without putting on a fundraiser, our Bingo Fun for Literacy fundraiser held in March the past 3 years has been quite successful, with a net profit of over \$8000 each year. This has allowed us to make our annual \$5000 MOU donation to the Library Literacy Program and meet our regular expenses without using our saved funds.

During 2025-26 the Coalition had income of \$13,261

During 2025-26 the Coalition expended \$12,284

Income sources included donations, fundraisers, and interest earned. Expenditures included fundraiser expenses, membership dues for literacy organizations, accounting services, filing fees to the State for annual non-profit statements, post office box rental, storage rental, postage and mailing, insurance, office supplies, miscellaneous supplies, and annual donation to the Adult Literacy Program of the Lake County Library. These amounts do not include the grant funds from the Redbud Health Care District.

In 2025-2026 Coalition members donated 230 volunteer hours participating at community outreach events, assisting with monthly StoryWalk events at Clear Lake State Park, and conducting tutor trainings.

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Certification:

I, Pam Klier, serving as President (Secretary during 2025-26) of the Lake County Literacy Coalition, certify that the Lake County Literacy Coalition remained in compliance with the Grantee during the reporting period.

Our program continues as described in the Request for Assistance.

Our nonprofit tax exempt status is current.

All licenses, permits and approvals required for the Program have been maintained.

Pam Klier

President, Lake County Literacy Coalition