

**Redbud Health Care District  
Regular Meeting Board of Directors  
September 22, 2020  
9:30 a.m.**

**Lamont Kucer, President called the Telephonic – Virtual and In-Person Meeting to order at 9:30 am.**

**Present: Lamont Kucer, Bill Diener, Sue Burton, Sandy Richards, Jim Scholz.**

**Flag Salute: Sue Burton led the Board in the Flag Salute.**

**Adoption of the Agenda**

Conrad Colbrandt, General Manager, stated that the Lower Lake Community United Methodist Church has sent a letter asking to vacate their Grant (RFA 2020-0003) approval and be reconsidered at a later date. Mr. Colbrandt further stated that it would be best to entertain this request at this time and clear the liability from the District's Financials, asking that this item be added to the Agenda.

**Citizen Input:** None

**MOTION**, by Sue Burton to add vacating RFA 2020-0003 Lower Lake Community United Methodist Church to the Agenda. Seconded by Bill Diener. Motion carried 5-0.

**MOTION**, by Jim Scholz to adopt the balance of the Agenda as posted. Seconded by Sandy Richards. Motion carried 5-0.

**Approval of the Minutes of the Regular Board Meeting held August 25, 2020.**

**Citizen Input:** None

**MOTION**, by Sue Burton to approve the minutes from the Regular Board Meeting, August 25, 2020. Seconded by Bill Diener. Motion carried 4-0-1 abstained as Lamont Kucer was absent for that meeting.

**Public Comment:** None.

**Discuss and Consider RFA 2020-0007 Community Care HIV/AIDS Project - Report.**

Ms. Libby Mathis and Ms. Cherise Wallace, Executive Director presented to the Board.

The Presenters shared with the Board that there were some material changes to the program due to COVID-19 restrictions, such as elimination of group counseling, potlucks, some out-reach and testing. The program has been able to maintain the pantry and other services by appointment only.

**Citizen Input:** None.

**MOTION**, by Sandy Richards to approve the report on RFA 2020-0007 – as presented. Seconded by Bill Diener. Motion carried 5-0.

**Discuss and Consider RFA 2021-0007 Community Care HIV/AIDS Project - Request.**

Ms. Libby Mathis and Ms. Cherise Wallace, Executive Director presented to the Board.

The Presenters continued to share with the Board that even with COVID-19 restrictions, Community Care CCHAP continues to serve HIV positive clients in the District and Lake County maintaining community health and wellness efforts including HIV/HCV testing and counseling, substance recovery support, and sexual health education.

**Citizen Input:** None.

**MOTION**, by Sandy Richards to approve RFA 2021-0007 – in the amount of \$22,000.00 at this time. Community Care is also to report on other grants sources available and applied for. Seconded by Jim Scholz. Motion carried 5-0.

**Discuss and Consider RFA 2021-0008- Lake County Youth Services, Inc. - Request.**

Ms. Jaylene Binstock, Director, Loren Freeman, Board Chair and President, Karl Kohlruss, Finance officer and Rodney Barber, Volunteer, presented to the Board.

Ms. Binstock explained to the Board that with COVID-19 restrictions and with the closure of in person schooling the Youth Center has entered into a partnership with the Konocti Unified School District and the Lake County Office of Education to maintain a safe place, providing sanitation and social distancing where students can go to get onto the internet for their school classes and receiving tutoring as necessary.

Internet Wi-Fi is provided at no charge inside and outside of the building 24/7 at not cost to the students/community. The Center will provide free Personal Protective Equipment, Distance Learning Welcome Packets, Tutors, After School Snacks and a clean, comfortable place to learn.

**Citizen Input:** None.

**MOTION**, by Sandy Richards to approve RFA 2021-0008 - Lake County Youth Services, Inc. Learning Hub in the amount of \$15,000.00. Seconded by Jim Scholz. Motion carried 3-0-2 with Sue Burton and Bill Diener abstaining.

**Review Discuss and Consider July 2020 Financial as prepared by Marlene Wentz, EA and Associates, and July 2020 and August 2020 In-House Financials.**

The Board Reviewed, Discussed and Considered the Financials as outlined above.

**Citizen Input:** None

**MOTION**, by Bill Diener, to accept the financials as prepared and submitted. Seconded by Sandy Richards. Motion carried 5-0.

**Review Discuss and Consider and Bookkeeping Proposal from Tracy Klein.**

The Board Reviewed, Discussed and Considered the proposal as submitted by Tracy Klein.

**Citizen Input:** None

By Consensus, the Board Directed the General Manager to meet with Ms. Klein and obtain better clarity of the proposal, vet the bookkeeping agency and bring a recommendation back at a later meeting.

**Discuss and Consider Vacating RFA 2020-0003 – Lower Lake Community United Methodist Church.**

Conrad Colbrandt shared with the Board a letter received from Mrs. Corinne Lewis, President of the Church Administration Board.

Ms. Klier explained to the Board that with COVID-19 restrictions and the closure of Lake County Libraries the training of program volunteer tutors and meeting with learners in-person were suspended indefinitely by the Lake County Public Health Department. The Program is returning \$2,381.96 in unused grant funds back to the District.

The program intends to re-establish as soon as COVID-19 restrictions are lessened or lifted to allow better participation and use of the Pantry.

**Citizen Input:** None.

**MOTION**, by Sue Burton to Vacate the approval of RFA 2020-0003 - LLCUMC Pantry and allow them to return to request funds at a later date without delay or penalty as if the RFA was never submitted and previously approved. Seconded by Bill Diener. Motion carried 4-0-1 Sandy Richards abstained.

**Update from Conrad Colbrandt, General Manager.**

1. Conrad Colbrandt shared with the Board that David Santos, President and CEO, Adventist Health Clearlake Hospital, had another ground floor opportunity for office space opening up in the Mulberry Office building and Conrad will be given a chance to see the space as soon as it becomes available.
2. Conrad Stated the onsite Audit work will take place on October 26, 2020 and any or all Board Members are invited to meet with the Auditors.

**Citizen Input:** None.

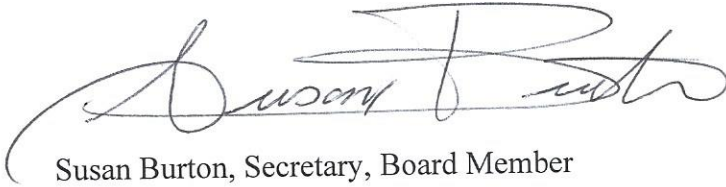
**Board Discussion:** The Board reviewed the dates for the final 3 meetings of the calendar year. October 20, November 17, and December 15, 2020.

**Citizen Input:** None.

**Next Meeting:** Regular Board Meeting – October 20, 2020, at 9:30 am.

**Adjournment:** The Chair adjourned the meeting at 11:06 am.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Susan Burton".

Susan Burton, Secretary, Board Member