

**Redbud Health Care District  
Regular Meeting Board of Directors  
June 26, 2018  
9:30 a.m.**

**Present:** Lamont Kucer, Sue Burton, Bill Diener, Jim Scholz, Brice Trask

**Absent:** None.

**Lamont Kucer, Board Chair convened meeting at 9:30 a.m.**

**Brice Trask led the Board in the Flag Salute.**

**Adoption of the Agenda**

Conrad Colbrandt, General Manager, reported that he had not received any requests for additions and or deletions to the Agenda.

**Citizen Input:** None

**MOTION**, by Bill Diener to adopt the Agenda as presented. Seconded by Jim Scholz.  
Motion carried 5-0.

**Approval of the Minutes of the Regular Board Meeting held May 29, 2018.**

**Citizen Input:** None

**MOTION**, by Brice Trask to approve minutes from Regular Board Meeting held May 29, 2018 as presented. Seconded by Jim Scholz. Motion carried 5-0.

**Public Comment:** None.

**Discuss and Consider RFA 2019-0001 – Adult Day Center – Middletown. Elder Day Services of Lake County, CA, Inc.**

Mrs. Jenny Johnson, Executive Director presented to the Board.

Mrs. Johnson shared with the Board specifics relating to the Middletown Adult Day Center caregiver respite program. While the program is State Licensed for 14 participants, currently 3 clients are enrolled in the program which meets 1 day per week, and is seeking additional participants. The space for the program is provided free of charge by the Middletown Senior Citizens, Inc.

Although the primary goal is to provide respite for the caregiver, the program also greatly enhances the lives of the participants by providing them with social interaction and experiences in a warm nurturing environment.

**Citizen Input:** Lori Tourville, Executive Director of the Middletown Seniors, Inc. stated that the program provides a necessary respite for caregivers and spoke in favor of the District funding the program.

**MOTION**, by Brice Trask to table this RFA 2019-0001 until the District can approve a Budget for Fiscal Year 2019. Seconded by Jim Scholz. Motion carried 5-0.

**MOTION**, by Sue Burton to have the Conrad Colbrandt, General Manger request additional financial information from Mrs. Johnson relating to the overall financials of Elder Day Services of Lake County, Inc. as Mrs. Johnson has submitted only program location specific financials not inclusive of the overall enterprise. Seconded by Jim Scholz. Motion carried 5-0.

**Discuss and Consider RFA 2018-0002 – Adult Day Center - Clearlake. Elder Day Services of Lake County, CA.**

Mrs. Jenny Johnson, Executive Director presented to the Board.

Mrs. Johnson continued to explain the benefits of the Elder Day Centers stating that the Clearlake location is provided rent free by St. John's Lutheran Church on Memory Lane and meets 2 days per week. The program is State Licensed for 15 participants and has 8 currently attending. The programs request a \$35.00 per day donation and no one is turned away because of lack of financial limitations.

Support groups for caregivers are provided twice monthly with an average of 6 caregivers at each session. The group is facilitated in collaboration with the Redwood Caregiver resource Center.

**Citizen Input:** None.

**MOTION**, by Brice Trask to table this RFA 2019-0002 until the District can approve a Budget for Fiscal Year 2019. Seconded by Jim Scholz. Motion carried 5-0.

**Mr. David Santos, President and CEO of Adventist Health Hospital Clearlake Report.**

Mr. David Santos, President and CEO of Adventist Health Hospital Clearlake reported to the Board on various Hospital / Community related topics including information relating to hospital earthquake retrofit requirements that will be required by the State of California in 2020, Specialty Recruitment, and Plans for a 50<sup>th</sup> Year Gala.

Mr. Santos and the Board shared some informal time getting to know one another on a more personal level.

**Citizen Input:** None

**Discuss and Consider RFA 2018-0008 – Year End Report – Middletown Senior Citizens, Inc.**

Ms. Lori Tourville, Executive Director, presented to the Board.

Ms. Tourville reviewed with the Board the Year End Summary as provided, pointing out several highlights including Fund Raising efforts bringing in over \$29,750.00 with plans to increase fundraising efforts in 2019. In the first 11 months the Center served 17,452 meals which is 862 more meals than in the preceding 12 months in total. The dining room averages 40-50 meals per day and currently there are 35 Meals on Wheels (MOW) clients in Middletown, Hidden Valley and Cobb.

Average donations are \$3.06 per meal in the Dining room (down .22cents from last year), and \$1.90 per meal for the MOW clients, (down 22 cents from last year).

The center has provided all MOW clients with 3-day emergency food kits.

**Citizen Input:** None.

**MOTION**, by Bill Diener to accept the RFA 2018-0008 - Middletown Senior Citizens, Inc. - Year End Report as presented. Seconded by Brice Trask. Motion carried 5-0.

**Discuss and Consider RFA 2019-0006 – Middletown Senior Citizens, Inc – Nutrition Program.**

Ms. Lori Tourville, Executive Director reported to the Board.

Ms. Tourville continued to explain to the Board that the loss of Hardester's Market in Middletown will mean a loss in donations of food products of approximately \$1,000.00 per month. However, she is in contact with 2 other Hardester's Markets, Orowheat and Cal Mart in Calistoga in an effort to make up that shortfall.

Ms. Tourville and an assistant will be attending a MOW National Conference in August to gain additional insights. Ms. Tourville is working with Supervisor Moke Simon to get better directional signage for the Senior Center.

**Citizen Input:** None.

**MOTION**, by Jim Scholz to table this RFA 2019-0006 until the District can approve a Budget for Fiscal Year 2019. Seconded by Bill Diener. Motion carried 5-0.

**Discuss and Consider RFA 2019-0007 – Middletown Unified School District – Fields Project.**

Ms. Brandy Fischer, Principal, Minnie Cannon Elementary School presented to the Board.

Principal Fischer explained to the Board that an additional field would allow the 170 students at the elementary school to improve their Physical Education program by adding additional grass space for physical fitness year-round. It would also serve as a soccer field that would be used by the 50 students that participate in high school soccer in the fall. Clear Lake Youth Soccer League which services about 400 children from all over South Lake County will also have access and use of the field. Additionally, it will provide a community play space when school is not in session.

**Citizen Input:** None

**MOTION**, Brice Trask to change this RFA to a 2018 Budget year item, renumbering this RFA to 2018-0023, due the nature of the timing requirements of the item and the fact that the amount requested is within the confines our 2018 budget resources. Seconded by Jim Scholz. Motion carried 4-0-1 Abstention (Lamont Kucer who is a volunteer Soccer Coach at MUSD).

**MOTION**, Brice Trask to fund RFA to 2018-0023 in the amount of \$13,000.00 as requested. Seconded by Jim Scholz. Motion carried 4-0-1 Abstention (Lamont Kucer who is a volunteer Soccer Coach at MUSD).

**Discuss and Consider Proposal from Fechter & Company CPA's for 2018 Annual Audit.**

Conrad Colbrandt, General Manager reviewed the proposal from Fechter & Company CPA's with the Board.

**Citizen Input:** None.

**MOTION**, by Brice Trask to accept the Proposal for Professional Auditing Services as prepared and submitted by Fechter & Company, Certified Public Accountants as presented and allow the District's General Manager to sign the Engagement Letter when provided. Seconded by Bill Diener. Motion carried 5-0.

**Review Discuss and Consider April 2018 Financials Prepared by Marlene Wentz, E.A. and May 2018 In-House Financials.**

The Board Reviewed, Discussed and Considered the Financials as outlined above.

**Citizen Input:** None

**MOTION**, by Bill Diener to accept the financials as prepared. Seconded by Brice Trask. Motion carried 5-0

**Update from Conrad Colbrandt, General Manager.**

Mr. Colbrandt reported to the Board on the following:

- a. Conrad received a Thank You card from Dr. Mark Freeman for participating in a one on one meeting and Development Council Meeting wherein various high dollar philanthropy campaigns were explored.
- b. Lake County Fire Protection District is attempting to obtain funding and provide Jacob Kits for every classroom in the LCFPD. Adventist Health Clearlake is pricing the contents on the kits to obtain better pricing on the component parts. The Clearlake Rotary has shown interest in participating in the funding of the kits. The Jacob Kit program is a perfect fit for today's threats and emergency planning, and is in accordance with PPD-8, National Preparedness Goal, DHS Stop the Bleed, and the Hartford Consensus.
- c. The Annual Clearlake Police Department K-9 Dinner is expected to have raised approximately \$30,000.00 net after expenses which will help the program continue over the next year.
- d. The Lake County Innovation Summit – Collaborative Solutions for Aligned Support for the Vulnerable took place on June 21st and 22<sup>nd</sup> and was very well attended.

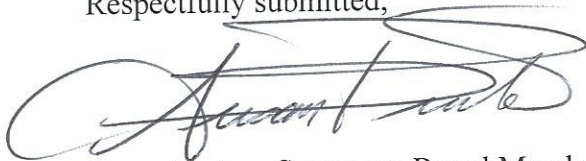
**Citizen Input:** None.

**Board Discussion:** The Board discussed the impacts of recent fires within the community.

**Next Meeting:** Special Meeting Friday, July 27, 2018 at 9:30 am, followed by a Regular Board Meeting to be held Tuesday, July 31<sup>st</sup> at 9:30 am.

**Adjournment:** The Chair adjourned the meeting at 11:37 a.m.

Respectfully submitted,



Susan Burton, Secretary, Board Member