

REDBUD HEALTH CARE DISTRICT PROCEDURE

Title: Health, Safety and Security

1.0 Purpose

To establish the health, safety and security requirements of the District office.

2.0 Requirements

- 2.1** The Board is firmly committed to maintaining a healthy, safe and secure working environment in the District offices.
- 2.2** Individuals entering the District offices shall take all reasonable steps to prevent injury to themselves, other persons and damage to property.
- 2.3** Individuals who are considered to be acting in an unsafe manner by a Board member or an employee of the District, will be asked to leave the District offices. In the event the individual refuses to leave, the police will be called.
- 2.4** For safety and security purposes, the doors of the District offices will be locked during working hours at the discretion of the Administrative Manager.

Approved by _____
President, Board of Directors

Date _____