

**Redbud Health Care District
Regular Meeting Board of Directors
April 24, 2018
9:30 a.m.**

Present: Lamont Kucer, Sue Burton, Bill Diener, Jim Scholz, Brice Trask

Absent: None

Lamont Kucer, Board Chair convened meeting at 9:30 a.m.

Sue Burton led the Board in the Flag Salute.

General Manager Conrad Colbrandt administered Oath of Office to newly appointed Board Members, Brice Trask for Zone 2, and Jim Scholz for Zone 3.

Election of Officers

The Board discussed and considered Officers for the remainder of the 2018 Calendar Year.

Citizen Input: None

MOTION, Sue Burton nominated Lamont Kucer to be President / Board Chair. Seconded by Bill Diener. Motion carried 5-0.

MOTION, Jim Scholz nominated Sue Burton to be Board Secretary. Seconded by Bill Diener. Motion carried 5-0.

MOTION, Jim Scholz nominated Bill Diener to be 1st Vice President. Seconded by Brice Trask. Motion carried 5-0.

MOTION, Sue Burton nominated Jim Scholz to be 2nd Vice President. Seconded by Brice Trask. Motion carried 5-0.

MOTION, Sue Burton nominated Brice Trask to be Board Treasurer. Seconded by Bill Diener. Motion carried 5-0.

Adoption of the Agenda

Conrad Colbrandt, General Manager, reported that he had received an urgent request from Lower Lake High School Sober Grad 2018 to add their request to the agenda as our next meeting is only three days ahead of their event. Also, Mr. Colbrandt stated that Item XIII asked to be postponed to a later meeting.

Citizen Input: None

MOTION, by Bill Diener to add Discussion and Consideration of RFA 2018-0022, Lower Lake High School Sober Grad 2018 to the agenda. Seconded by Jim Scholz. Motion carried 5-0.

MOTION, by Bill Diener to postpone Item XIII to a later date and adopt the balance of the Agenda as presented. Seconded by Sue Burton. Motion carried 5-0.

Approval of the Minutes of the Regular Board Meeting held March 27, 2018.

Citizen Input: None

MOTION, by Bill Diener to approve minutes from Regular Meeting held March 27, 2018 as presented. Seconded by Sue Burton. Motion carried 5-0.

Public Comment: Allen Gott, Past Board Chair, suggested that the board request that the general manager investigate the feasibility of District provided Health Insurance prior to creating the 2019 Budget.

Discuss and Consider RFA 2018-0011 South Lake County Fire Protection District – Ambulance and Equipment Purchase.

Battalion Chief Mike Wink Presented to the Board.

Conrad Colbrandt read a portion of the Board Minutes of the Regular Board meeting held on July 18, 2017 wherein the RHCD Board had approved and budgeted a total of \$125,000.00, to be paid in five equal installments of \$25,000.00 over a five (5) year term, subject to verification of purchase of the Ambulance and Equipment as described in RFA 2017-0011.

Battalion Chief Mike Wink reviewed with the Board all documentation as provided to verify the Ambulance and Equipment met and or exceeded the specifications as outlined in the RFA. Battalion Chief Wink stated that the expected delivery is approximately 3 weeks out and it will take approximately another 2 weeks to outfit.

Citizen Input: Betsy Cawn stated she was pleased that the ambulance is 4x4 and heavy duty as needed in the Cobb area.

MOTION, by Bill Diener to approve and accept the report as presented by Battalion Chief Wink and commence the Grant Agreement and payment schedule. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2018-0019 – Clearlake Police Department - Equipment.

Interim Police Chief Time Celli, Mrs. Linda Peralta, Dorothy Turner, Sergeant Martin Snyder, Detective Ryan Peterson, who is also the President of the Police Officers Association, and Sergeant Ramirez, presented to the Board on behalf of the Clearlake Police Department.

The group presentation was very informative and explained to the Board that the Clearlake Police Department provides law enforcement for the City of Clearlake and back-up for the County of Lake Sheriff's Department, Lakeport Police Department, and other agencies upon request. The CPD documented 27,081 incidents during 2017. Due to the extreme workload of the officers within the organization, the officers function in an environment not conducive to joining/ traveling to a public gym where they can maintain optimal physical fitness as demanded by their occupation. Safety is the focus of this grant both for the officers and the public they serve as far as mental and physical stress reduction resulting in healthy eating, exercise, and improved quality of life. Furthermore, the project facilitates improved safety since police gear remains in a secure facility as opposed to leaving weapons in a vehicle, a practice that is neither practical nor safe. The program creates an environment of ease of access for CPD to work toward meeting and maintaining Peace Officers Standards and Training (POST) fitness guidelines. Physical fitness is crucial in the law enforcement line of work and privacy relating to the fitness matters of officers is not achievable in a public setting.

Healthy, confident police officers interact with the Clearlake community in a more stress-free manner thus encouraging better relationships between same, resulting in less violent confrontations, more effective dialogue relative to police and community encounters and accordingly fewer workers' compensation issues which allow for more officers on duty. Visible

deterrents due to an obviously fit cadre of officers encourage respect while promoting safety and goodwill with the public.

Citizen Input: John Hughes suggested that a portion of the Officers shift be allocated to work-out time. Betsy Cawn suggested the plan contain a nutrition component.

MOTION, by Sue Burton to fund RFA 2018-0019 in the amount of \$37,543.13. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2018-0020 – Adventist Health Clearlake - Homeless – Shower, Washer – Dryer, Golf Tournament Fundraiser.

Ms. Marianne Taylor, AHCL Development Coordinator presented to the Board.

Ms. Taylor explained that this year the proceeds from the 14th annual AHCL Golf Tournament will go towards the purchase of a mobile shower unit to help those in our community who are suffering from homelessness as well as those suffering from the effects of natural disasters such as our recent wildfires. In addition to showers and restrooms on this unit the hospital hopes to raise additional funding to add washer and dryer capability to the unit.

The AHCL Community Wellness Department will manage the unit and be certain to comply with licensing and proper sanitation.

Citizen Input: Betsy Cawn commented that the cost of water in the Lucerne community is a detriment to the cleanliness of persons and their clothing.

MOTION, by Jim Scholz that the RHCD Board Fund RFA 2018-0020 in the amount of \$1,500.00. Seconded by Bill Diener. Motion carried 5-0.

Discuss and Consider RFA 2018-0021 – Adventist Health Clearlake - Innovation Summit and Community Work Day.

Ms. Marilyn Wakefield, Grant Coordinator at AHCL and Chair of the Innovation Summit presented to the Board.

Ms. Wakefield reviewed plans for the Community Work Day, however, questions arose with regards to the exact location of the improvements and the role and responsibilities of the City of Clearlake in the maintenance as well as if the improvements would be of a permanent nature.

Citizen Input: Interim Chief of Police Tim Celli commented that the City does have a Master Plan for Austin Park and the goal of the City is to make the City facilities cleaner, safer and encourage use by families and individuals to a better quality of life.

MOTION, by Brice Trask that this item be tabled to a future meeting when the City Manager for the City of Clearlake, Greg Folsom may be able to attend and clarify issues that came up during the discussion. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider RFA 2018-0016 – Final Report Adventist Health Clearlake - Point in Time (PIT) Count.

Ms. Marilyn Wakefield, Grant Coordinator at AHCL and Chair of the PIT Committee presented to the Board.

Ms. Wakefield reviewed the PIT Count activities and her in-depth report to the Board commenting that this count is held to Federal Standards of Homelessness and our community receives Federal Funding based upon this count which this year totaled 612 individuals.

In 2015 the count totaled 185.

In 2016 the County oversaw the count and no count was conducted.

In 2017 the count totaled 401.

Because of the more extensive PIT Count in 2017, Lake County is eligible to apply for \$799,986.00 as compared to \$499,850.00 in 2016.

Ms. Wakefield believes that incentives to being counted as well as improvements in counting methodology are leading to access more of the homeless population.

Citizen Input: None

MOTION, by Bill Diener to accept and approve the report as presented. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider RFA 2018-0018 – Live Oak Seniors, Inc. – Audit Proposal.

Mr. Colbrandt stated that he had received an email stating that there had been a death in the family of the Center Director, Susan Dufraim and she would not be able to attend the meeting.

The Board Discussed and considered the Audit Proposal and further discussed the operations of the Live Oak Senior Center.

Citizen Input: Betsy Cawn commented that there is some lack of congeniality between different factions at the center.

MOTION, by Brice Trask that the RHCD Board makes the following requests to the Live Oak Seniors, Board of Directors for consideration and a means of continuing a dialogue between their Board Members:

1. A complete in-depth Operational Audit of the Organization. The Proposal that was provided is very open ended as to cost and the base rate is twice the cost of the District Audit, plus expenses. The Board is asking that at least two additional proposals for audit be obtained and submitted.
2. A payroll report for each department, employee, and volunteer (including Board Members) for the past 3 months.
3. An updated letter from the local Area Agency on Aging that the Live Oak Seniors, Inc. are in full compliance regarding all aspects of their contract.
4. A copy of the RFP that will need to be submitted to the Area Agency on Aging as required on or before May 11, 2018.
5. Complete current financials through April 30, 2018.
6. Current list of a Live Oak Seniors, Inc. Board Members and Officers with all contact information, (phone, mailing address, email etc.).
7. Schedule of meeting dates.

Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2018-0022 – Lower Lake High School Safe and Sober Grad 2018.

Mr. John Hughes presented to the Board on behalf of the Safe and Sober Grad 2018 Committee.

Mr. Hughes explained to the Board that the committee expects approximately 110 graduates to participate in Sober Grad night and that funding has been secured to pay for the event, except for the costs of transportation to the Sun Splash Zone in Roseville, CA. The committee is requesting that the District contribute \$5,000.00 to provide for commercial busses to and from the event.

Citizen Input: None

MOTION, by Bill Diener to fund up to \$5,000.00 to be used for commercial transportation (busses), as requested, to and from the Lower Lake High School Safe and Sober Grad 2018 event. Seconded by Jim Scholz. Motion carried 5-0.

Review Discuss and Consider February 2018 Financials Prepared by Marlene Wentz, E.A. and March In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by Bill Diener to accept the financials as prepared. Seconded by Jim Scholz. Motion carried 5-0.

Update from Conrad Colbrandt, General Manager.

Mr. Colbrandt reported to the Board on the following:

- a. Adventist Health and St. Joseph Health announced intent to form a new joint operating company to serve patients in Humboldt, Mendocino, Sonoma, Lake, Napa, and Solano Counties. The process will be a long and extensive as the California State Attorney General as well as the Federal Trade Commission must give approval.
- b. Lake LAFCo has issued a new proposed budget for their 2018-2019 fiscal year.
- c. Lake County Youth Services has put the RHCD on its mailing list and have stated that they will be coming to the District at a future meeting requesting funding.

- d. The Development Council at Adventist Health Clearlake has been reinvigorated with the hiring of Ms. Marianne Taylor as Coordinator of Development.
- e. May is Mental Health Matters Month and various activities will be promoted by Lake County Behavioral Health throughout the month.
- f. The Registrar of Voters Office has notified that district that several other Special Districts have requested a change in election of governing body members from odd to even years.
- g. Conrad will be presenting our local Mission Committee activities at the Annual Northern California Region Boards Governance Summit, in Santa Rosa, May 21, 2018.

Citizen Input: None.

Board Discussion: Conrad Colbrandt shared with the Board a letter from LAFCO requesting Special Districts nominations for candidates, as the position previously held by Allen Gott needs to be filled. Board Member Jim Scholz volunteered his name for nomination.

Citizen Input: Betsy Cawn stated that this is an excellent nomination.

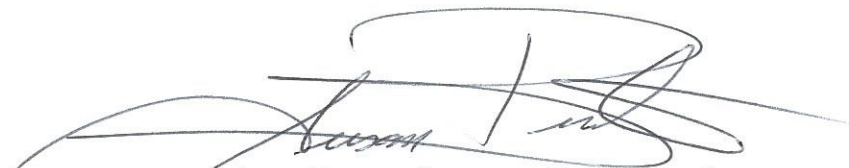
MOTION, by Sue Burton to have the RHCD officially nominate Jim Scholz as a candidate and authorize the Chair to execute the nomination papers. Seconded by Bill Diener. Motion carried 5-0.

Citizen Input: None

Next Meeting: May 29, 2018.

Adjournment: The Chair adjourned the meeting at 12:14 p.m.

Respectfully submitted,



Susan Burton, Secretary, Board Member