

**Redbud Health Care District
Regular Meeting Board of Directors
15120 Lakeshore Drive, Suite C, Clearlake CA
February 28, 2023
9:30 a.m.**

Bill Diener, 1st Vice-President acting as Chair (Lamont Kucer, President was attending by telephone), called the Telephonic – Virtual and In-Person Meeting to order at 9:30 am.

Present: Lamont Kucer, Sue Burton, Jim Scholz Bill Diener, Sandy Richards.

Absent: None.

Flag Salute: Colleen Asavapitkul led the Board in the Flag Salute.

Adoption of the Agenda

Conrad Colbrandt, General Manager, stated that there were no deletions and or emergency additions requested to be added to the Agenda.

Citizen Input: None

MOTION, by Sandy Richards to adopt the agenda as posted. Seconded by Jim Scholz. Motion carried 5-0.

Approval of the Minutes of the Regular Board Meeting January 24, 2023.

Citizen Input: None

MOTION, by Sue Burton to approve the minutes from the Regular Board Meeting, January 24, 2023, as submitted. Seconded by Sandy Richards. Motion carried 5-0.

Public Comment: None.

Discuss and Consider RFA 2023-0012 Adventist Health Hospital Clear Lake. Community Health Fair. - Update.

Ms. Colleen Asavapitkul, President of Adventist Health Clear Lake stated the city of Clearlake had scheduling issues with Austin Park and the park had been double booked. In addition, several other events had been prebooked in the park, and asked to withdraw their request due to time constraints with the Districts fiscal year end.

Ms. Assavapitkul stated that AHCL would like to come back in the 2024 fiscal year and plan an event for late summer or fall, with a new request.

Citizen Input:

MOTION, by Lamont Kucer to accept the withdrawal of RFA 2023-0012 in the amount of \$35,000.00. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2023-0016 – Middletown Unified School District – Safe and Sober Graduation 2023 - Request.

Ms. Katie Campbell, Event Vice-President presented to the Board.

This years the Safe and Sober Graduation event will include and be made available to all MUSD graduating students. . The event will be held June 2, 2023 from 10:00 pm through 7 am June 3, 2023. Security, Healthy Foods and Snacks and Activities will be provided.

Citizen Input: None.

MOTION, by Lamont Kucer to approve RFA 2023-0016– MUSD Sober Grad 2023 in the amount of \$10,000.00. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider RFA 2023-0017 Middletown Sports Boosters – Request.

Ms. Michelle Schuster, President, and Ms. Jen Noonis presented to the Board.

Middletown Sports Boosters serves both Middletown Middle School and Middletown High School.

The Sports Boosters augment safety equipment for the athletic teams and requested funding for continuing to provide necessary and replacement equipment for various teams, in order to keep student athletes as safe as possible.

Citizen Input: None.

MOTION, by Sue Burton to approve RFA 2023-0017– Middletown Sports Boosters in the amount of \$5,000.00. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2023-0005 Community Care – CCHAP/ HIV/AIDS Project – Midyear Report and Request.

Mr. Henry Sadowski, MA, Program Director, presented to the Board.

Mr. Sadowski gave an in-depth report of services given to the community, including community Health and wellness efforts, including HIV/HCV testing and counseling, substance recovery support, and sexual health education.

Inflation has put a strain on services and the food pantry.

As Covid restrictions are lifting, more events and fund raisers are being planned.

Citizen Input: None.

MOTION, by Sandy Richards to approve the RFA 2023-0005 Report and increase the second half payment in the amount of \$8,000.00 from \$22,000.00 to \$30,000.00 as requested. Seconded by Lamont Kucer. Motion carried 5-0.

Discuss and Consider RFA 2023-0001 – Hospice Services of Lake County – Mid-Year Report.

Ms. Janine Smith-Citron, Development Director, presented to the Board.

Ms. Smith -Citron introduced Mr. Jonathan Blank, the new Hospice Services of Lake County to the Board.

Ms. Smith-Citron reviewed her full written report with the Board which included Income, Expenses, Programs, Volunteers and Community Participation.

Citizen Input: None.

MOTION, by Sandy Richards to approve RFA 2023-0001– Hospice Services of Lake County Mid-Year Report as submitted. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider Paro Accounting being Replaced by Nima, CPA’s and Scott Davis Payroll Services.

Conrad stated that he had received an email from Nick Barbarino that he has become too busy to give the District adequate time to do District accounting and payroll, maintaining the quality work which he provides.

Nima Rezaei, CPA, MBA and Scott Davis joined the meeting virtually and explained their proposals and answered questions of the Board.

Citizen Input: None.

MOTION, by Sandy Richards to accept the proposals from Nima CPA’s and Scott Davis – SD Payroll Services. And terminate the Paro Services. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider Agenda Packet Distribution.

Conrad Colbrandt presented to the Board that best practices are that the District publish as much of the Board Meeting Materials as possible. Our website can accept documents for this purpose.

Citizen Input: None.

MOTION, by Sue Burton to publish board packet information to the website except for the financials, due to fraud attempts on the District. Financials will be made available to the public on a one by one request. Seconded by Jim Scholz. Motion carried 5-0.

Review Discuss and Consider the January 2023, In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by Sandy Richards to accept the financials as prepared and submitted. Seconded by Jim Scholz. Motion carried 5-0.

Update from Conrad Colbrandt, General Manager.

1. Conrad Colbrandt stated that he has been following up on the Audits with Lamar Edwards of Fechter & Co. CPA's. The 2021 Audit is in final review, Mr. Edwards is currently in the hospital ICU with pneumonia. The Audit is in final review for Signature.
2. Conrad gave a report on a PG&E Smart meter program that is available to consumers is PSPS Zones. PG&E Will replace the smart meters with meters that have plugs for generators.
3. There were several power outages at the office due to snow, strong winds and falling trees/branches.

Citizen Input: None.

Closed Session: re; Contract Legal Positions: The Board went in to closed session from 11:10 to 11:15. The Chair had nothing to report back to the meeting.


Board Discussion: None.

Citizen Input: None

Next Meeting: Regular Board Meeting March 28, 2023, at 15120 Lakeshore Drive, Suite C Clearlake, CA, at 9:30 am.

Adjournment: The Chair adjourned the meeting at 11: 20 am. Upon **MOTION**, by Jim Scholz. Seconded by Sandy Richards. Motion carried 5-0

Respectfully submitted,



Susan Burton, Secretary, Board Member